



**Nottinghamshire ASA
Presents**

The Summer Gala 2025

(Under Swim England Regulations and Technical Rules)

Licensed Level 3 - 3EM251166

Promoters Conditions



1. General

1. The competition is open to swimmers who are members of any Swim England Affiliated Club.
2. The promoter is the Nottinghamshire ASA.
3. The competition will take place on Saturday 19th and Sunday 20th July 2025 at Harvey Hadden Sports Village, Nottingham, 25m Pool
4. A secondary strobe light will be available to be used if needed, but any swimmer that needs to use this will need to notify the meet promoters **BEFORE** the competition.
5. The Female category is for birth sex females in accordance with Swim England's Transgender and Non-Binary Competition Policy. By entering the 'Female' category, a swimmer confirms that their birth sex is female.
6. All communication will be electronic via the website www.notts-swimming.co.uk or email as appropriate.

2. The Competition:

1. The Age Groups for this competition shall be 9 years, 10 years, 11 years, 12 years, 13 years, 14 years, 15 years and Over
2. Ages shall be age on last day of competition (20th July 2025).
3. All events will be swum as single gender (Open/Male and Female).
4. A Swimmer taking part shall:
 - be a registered member of an affiliated club within the Swim England banner.
 - Disability swimmers are welcome to enter, however there are no disability specific events so any disability swimmers will be seeded on time as part of the normal heats.
 - Enter the meet with a valid entry time, within the qualification criteria. No blank entry times shall be accepted.
5. Protests shall be made and dealt with as detailed in the Swim England Regulations and Technical Rules of swimming.
6. All events will be heat declared winners.
7. There will be an award for swimmers who finish in the top 3 of their age group in each of the events.
8. There are no separate awards for disability swimmers.
9. There will be no medal presentations during this competition, winners of awards will be asked to collect their medals from the medal desk. Medals not collected by the end of the competition will be forfeited.
10. There will be a planned warm up before each session.
11. We also plan on having the South Pool at Harvey Hadden open during the competition sessions as a warmup/swim down facility. This is to be marshalled by your club coaches. If noise levels become too high, or if the facility is abused in any way, then the facility will be withdrawn and closed for all.
12. The Warmup/Swim Down in the South pool will not be available during the published warm up times that will be advertised when warm up is only permitted in the North Pool, unless entry numbers are high and then we may, at the promotor's discretion, allow the use of this pool during the allocated warm up sessions. This will be notified on the timelines and any warmup schedules.



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3. Entries

1. Late entries will not be accepted.
2. The submitted times will not be changed unless an administrative error has been made by Notts A.S.A.
3. 'On the day' swims for a time only are not allowed.
4. Refund of entry fees will be made for rejected entries or where the entry to an event has had to be restricted. For any other reason refund of entry fees will only be made up until the date entries close or at the discretion of the promoter/Notts ASA committee.
5. Entry times submitted must not be faster than the published Upper Limit Times and have been achieved in competition or officially recorded club time trials.
6. Entries that are above the qualifying standard will be rejected.
7. Times downloaded from the National Rankings Database will be from the 1st January 2024. Times are based on a 25m pool, converted Long Course entry times are allowed. The Entry Manager Program will automatically download the fastest time available which may be a converted time.
8. There are no Lower Qualifying Times, but an entry time is required for valid entry.
9. Entries are welcome from Para-Swimmers with a valid classification. Entry times must be submitted for the purposes of seeding, but the times do not need to meet any qualifying standards. Para-Swimmer's swim inclusive within the able-bodied programme and seeded on their entry time. The decision to accept such entries will be at the discretion of the promoter. There will be no para specific awards for this meet.
10. Entries shall be processed as they are received and will be available to view on the Nottinghamshire A.S.A. website. A full meet timeline will be published, for guidance purposes only, after the published closing date.
11. The swimmer or their representative is responsible for checking the entries and reporting, errors, discrepancies and known withdrawals to the event administrator, no later than 1 week after the closing date for all entries.
12. All events will be seeded in time order with the last heat of each event spearheaded.
13. The 400m Freestyle events may be limited on heats depending on overall session running time.

4. Withdrawals:

1. Withdrawals must be made using the online withdrawal system found on the Nottinghamshire A.S.A. website by the published deadlines for each event.
2. Non-withdrawals from an event will not be fined, but we encourage any known withdrawals to be made to us using the online form before the closing date and time to help reduce the number of empty lanes and help with the smooth running of the meet.
3. Withdrawals after any of the specified deadlines should only be made on medical grounds.



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5. Poolside and Changing Rooms:

1. Only those accredited personnel showing a valid pass will be allowed onto the poolside and in the changing rooms along with swimmers.
2. Accreditation must be ordered online using the meet accreditation system in advance of the competition. There is no charge for these accreditations online.
https://www.swimmingresults.org/member_options
3. To get a valid accreditation online, each person must have the following:
 - A valid in-date DBS with barred list check
 - A valid safeguarding certificate logged with Swim England
 - Either a valid Coaching Qualification, Team Manager Qualification or Chaperone status logged with Swim England
 - A photo uploaded on the member options
4. Poolside passes will only be issued to those personnel displaying a valid accreditation, and must be collected from the team on the entrance to poolside.
5. Passes will only be issued to the maximum number of passes ordered by each club for the competition.
6. Clubs are required to cover within their individual risk assessments the required number of Coaches, Team Managers and Chaperones along with gender of these for their team for each session, as per the ratio guidance set out by Swim England.
7. Passes must be ordered when entries are submitted and will be invoiced along with the total cost for your clubs entries. Maximum numbers of passes will be allowed as per the ratios mentioned in the Swim England Guidance as per 1.6. Both the individual meet accreditation and the poolside pass must be displayed while on poolside.
8. No requests for additional passes will be granted after 1 week after the closing date for entries of the competition.
9. Coaches and swimmers are responsible for keeping the poolside tidy, ensuring all litter is put in the bins/rubbish bags around the center and not left on poolside.
10. The use of chairs on poolside is prohibited other than those supplied by the venue for use by officials only.

6. Photography (any form of image capturing device)

1. Mobile phones and other image capturing devices must not be used in the changing areas in any circumstances. Anyone found breaking this rule will be removed from the venue and potentially banned from future days of the championships and possible future competitions hosted by Nottinghamshire ASA. No refunds will be issued.
2. Nottinghamshire ASA will follow up any breaches of photography, following the guidelines set out in the current version of Wave Power guidance, which may include, but not limited to contacting club welfare officers and Swim England Safeguarding team.
3. Nottinghamshire ASA will follow the Harvey Hadden guidelines and the taking of photographs or videos on poolside or the balcony during the competition is at the promoters discretion.
4. A Nottinghamshire ASA approved photographer may be present on the poolside to take photographs during the championships. Should you not wish to be photographed then you must inform the meet administrator on submission of entries. By non-communication of withdrawing consent, this will be considered as agreement of consent for photographs to be taken and published on our/the photographers gallery.
5. Persons with poolside accreditation are allowed to take photographs during presentations if no official photographer is present, at the presentation area, but this must not impede the smooth flow of the proceedings.



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7. Volunteers/Officials:

1. Nottinghamshire A.S.A. Competitions cannot run without the support of volunteers and officials.
2. We request that a minimum of 1 volunteer for each 5 swimmers from a club helps out at this competition.
3. Names and availability of volunteers should be sent to the Nottinghamshire ASA Volunteers coordinator in advance of the competition using the link:
<https://www.swim-meet.com/VolunteersSignup/Notts/>
4. If we do not get enough volunteers to run the competition safely, they may get cancelled.
5. The correct number of officials at the correct qualification level is needed for each session.
6. Officials that are volunteering to help, should submit their details and availability to the Nottinghamshire ASA Officials coordinator prior to the competition using the link:
<https://www.swim-meet.com/OfficialsSignup/Notts/>
7. Failure to obtain the correct numbers of officials for a session may result in the session being cancelled.
8. We welcome trainee officials that need practical experience, but details of trainees, and their availability must be submitted to the Nottinghamshire ASA Officials coordinator, prior to the competition using the same link in 3.6.

8. Corona Virus (COVID)

1. In the event of a resurgence of Corona Virus the promoters reserve the right to do what is necessary to comply with any Government and / or Venue restrictions to run the event. For example, but not limited to, the removal of finals and reducing the number of swimmers per event.
2. Anyone attending the competition, acknowledges the risks of attending these competitions, and Nottinghamshire ASA cannot be held accountable for anyone attending that may contract the virus.

9. Behavior:

1. Strict good behavior is required by all competitors while at the championships in all areas. This includes while on poolside, in the pool, in the changing areas and any other area of the venue.
2. Verbal abuse directed at the promoter, officials, and any volunteer acting under the direction of the promoter, or any behavior deemed to be against the spirit of the sport will not be tolerated. The promoter reserves the right to ask any person or persons behaving in this manner to leave any areas managed by the promoter for the remainder of competition.
3. All swimmers, coaches, volunteers/officials and spectators shall have respect for one another and keep with the spirit of the sport.
4. Any persons not following good behavior guidelines may be asked to leave the facility.

10. Property:

1. Nottinghamshire ASA and Harvey Hadden take no responsibility for any lost or damaged personal property. We advise that all valuable items are securely locked in lockers or left with a responsible person while you are competing or during warm up sessions.

11. Expenses

2. Expenses for Volunteers, Officials and Event Staff, will be reviewed in line with the Nottinghamshire ASA Expenses Policy that is available upon request from the Nottinghamshire ASA Board, or the Meet Promoter.
3. All Expenses need to be claimed by the official form and no later than 1 week from the final date of the championships.



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12. Any other Matters

1. Please refer to the Additional Information document for other matters.
2. Any matter arising, for which these conditions and the Additional Information Document does provide, shall be determined by the promoter.